

Handicap International is looking for a Technical Unit Coordinator

COUNTRY: Sri Lanka	CITY: Colombo
Starting date: January 2012	Length of the assignment: 24 months
Closing date for application: December 28, 2011	Advertisement reference: TUCSL1011

Handicap International is an independent and impartial international aid organization working in situations of poverty and exclusion, conflict and disaster. Working alongside persons with disabilities and other vulnerable groups, our action and testimony are focused on responding to their essential needs, improving their living conditions and promoting respect for their dignity and their fundamental rights.

Handicap International is a not-for-profit organization with no religious or political affiliation. It operates as a federation made up of a network of associations that provide it with human and financial resources, manage its projects and implement its actions and social mission.

For more details on the association, visit <http://www.handicapinternational.fr/en/s/index.html>

JOB CONTEXT

Handicap International has been working in Sri Lanka since mid-2004, and has established itself in Sri Lanka as one of the key organizations in the disability sector through a broad range of complementary projects. Handicap International in Sri Lanka develops and implements projects to improve the quality of life of people with disability or injury and their families, in whatever context, promoting their active participation and social inclusion, developing partnerships at all levels, in the frame of the national policy on disability.

Currently, the Handicap International Sri Lanka program is comprised of 95 staff (Including 9 international staff) and is spread in three provinces (north, east and central) of Sri Lanka. There are three bases in the Handicap International Sri Lanka Program: Western (Colombo), Northern (Vavuniya) and Eastern (Batticaloa). Colombo is the head office of the Handicap International Sri Lanka program and includes the national coordination team. The national coordination team includes the centralized administrative, finance and logistic department as well as the technical unit covering the whole country. Colombo is also in charge of maintaining relations with the Government, I/NGOs and donors.

Currently, the projects implemented in the Handicap International Sri Lanka program are on a wide range of thematics, namely health, physical rehabilitation, socio-economical inclusion, physical accessibility, local inclusive group formation and development, community based development, inclusive sports, etc.

JOB DESCRIPTION

In close partnership and under the supervision of the Country Director, you will be responsible for guaranteeing and enhancing the quality of projects implemented by our Sri Lankan program. You will support the development of innovative approaches and projects, build a Knowledge Management system and ensure that we contribute effectively to meeting the long- and short-term needs of people with disability.

Your key responsibilities will be to:

- Support the strategic development of the program activities in the domains of health, rehabilitation, promotion of inclusive development and advocacy for human rights
- Ensure quality technical support to our Sri Lankan program in a pro-active and supportive way, according to strategies and plans defined on the program level
- Manage the four-person Technical Team: provide guidance, framework and support, facilitate the links and exchanges, share information, design action plans, and carry out appraisals

- Support the defining of new project proposals, project progress and ensure coherence with project objectives
- Ensure coordination of the monitoring, evaluation and learning management system of the program
- Supervise communication activities (internal and external) and ensure documentation of experiences
- Manage functional links with Handicap International Headquarter Technical Resources Direction
- Coordinate linkages, representations and support development of partnership with national / international organizations, UN agencies and Government organizations to increase the quality and quantity of services and to ensure a sustainable projects strategy.
- Ensure identification of opportunities and support Handicap International program for awareness, lobbying and advocacy related activities on disability issues in Sri Lanka.

CANDIDATE PROFILE

Mandatory

The successful candidate will have:

- Degree in Physiotherapy, Occupational Therapy, Public Health, Social Work; CBR, advocacy or any relevant field to disability and development
- Relevant management experience of development and implementation of humanitarian programs including representation at a senior level
- Proven experience with policy, strategy, institutional strengthening and organisational capacity development
- Relevant Experience for an international organization in disability or development field.
- Relevant Technical experience of development programs preferably those, which have benefited people with disability.

Preferable

- Experience in project monitoring & evaluation
- Experience in capacity building and service delivery projects
- Experience on project quality assurance and knowledge management system

REQUIRED LANGUAGE SKILLS

Fluent English

JOB ENVIRONMENT

Though the security situation is good, staff members need to remain vigilant. However, life in Colombo is comfortable, allowing a wide range of cultural and leisure activities. Shops and commodities are available and Colombo is close to the beach. The climate is pleasantly warm.

EMPLOYMENT CONDITIONS

THIS CAN BE AN ACCOMPANIED POSITION (DEPENDING ON EXPERIENCE)

Salary: 2150 to 2500 Euros gross salary/month + 457 Euros net expatriation allowance/month + Handicap International covers 50 percent of the medical cover + repatriation insurance + indemnity for partner and children

Volunteer: 750 or 850 Euros monthly indemnity + living allowance paid on the field + accommodation + Handicap International covers 100 percent of the medical cover + repatriation insurance + indemnity for partner and children

Please send your resume and cover letter with the reference TUCSL1011 to:

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e-mail: recrut14@handicap-international.org

website: www.handicap-international.fr

Please do not call